

SANTA CRUZ COUNTY
CIVIL SERVICE COMMISSION
Minutes for January 19, 2023 at 5:45 p.m.
Meeting Held Remotely via Teams and Teleconference

Present: Chair Kevin Fink, Vice-Chair Steve Landau, Tamiko Collins, Dina Hoffman

Absent: Olivia Madrigal as reappointment with new Supervisor Hernandez in progress

Staff present: Ajita Patel, Personnel Director
Erin Morimoto, Employment Services Manager

1. Call to Order: 5:50 p.m.
2. Minutes of October 20, 2022 reviewed.
Motion/Second: Hoffman/Collins. Passed unanimously.
3. Changes or additions to the agenda: None
4. Oral Communications:
 - a. Public Comment None.
 - b. Secretary's Report:
 - i. 1 Health Services Agency disciplinary hearing for scheduling. Staff will be in touch regarding date.
 - ii. State of emergency regarding pandemic ending on February 28th. Hybrid meetings will end. Commissioners supportive of in person with no objections.
 - iii. 62 recruitments underway. Director of Behavioral Health, Agricultural Commissioner, Public Health Officer, and Director of Environmental Health are leadership positions underway/to be launched (report by Erin).
5. Old Business: None
6. New Business:
 - a. Election of Chair and Vice-Chair
Commissioner Landau nominated as Chair. Motion/Second: Hoffman/Collins.
Passed unanimously.
Commissioner Collins nominated as Vice-Chair. Motion/Second: Hoffman/Fink.
Passed unanimously.
 - b. Biennial Report 2021-2022
Discussion and approval with 1 change to add review of disciplinary rules.
Commissioners supportive of improvements to the recruitment process. Ideas offered by Commissioner Fink regarding background checks and conditional job offers. Commissioner Landau encouraged flexibility for succession planning.
Motion/Second: Landau/Hoffman. Passed unanimously.

7. Reports:
 - a) Adopted Delegated Classification Report.
Motion/Second: Hoffman/Collins. Passed unanimously.
 - b) Provisional Report.
Reviewed and accepted.
8. Correspondence Items reviewed: None
9. Adjournment: 6:50 p.m.
10. Next quarterly meeting is scheduled for Thursday, April 20, 2023, at 5:45 p.m.